



# INTERIM LICENSURE CLINICAL PLAN AUTHORIZATION

NORTH DAKOTA EDUCATION STANDARDS AND PRACTICES BOARD

SFN 52869 (8-2006)



Name (Last, First, MI)			or
Address			
City	State	Zip Code (9-digit)	
Home Telephone Number	Work Telephone Number	Email Address	

Applicants who have entered the profession of teaching through interim (emergency) licensure or trade, industry, technical and health occupations interim licensure and are seeking to complete the requirements for regular licensure may meet the student teaching requirement through a supervised clinical practice option meeting the conditions outlined in the attached Education Standards and Practices Board (ESPB) Administrative Rule 67.1-02-04-07. Applicants must submit this completed form to ESPB prior to beginning their clinical practice, along with a plan outlining how they intend to complete the other professional education requirements for regular licensure.

Please provide the following information about the clinical practice placement and signatures:

Name of teacher participating	School term during which clinical practice plan will be accomplished
Name of school district/building at which teacher is employed	
Name of college	Name of teacher education supervisor

**Signatures:** I have read and understand the requirements for the clinical experience in the ESPB Administrative Rule 67.1-02-04-07 and request that this option be authorized by the ESPB.

School administrator or vocational director	Teacher participating in clinical experience
Mentor teacher assigned on-site	Content area specialist (if any)
College/university dean or chair and, if applicable	State Board for Vocational Technical Education *

\* (SBVTE authorization is required only for individuals holding trade, industry, technical or health occupations licenses.)

Signature of Applicant	Date
Signature of Transcript Reviewer	Date

The above-named applicant is authorized to participate in the clinical experience option allowed under ESPB Administrative Rule 67.1-02-04-07.

Executive Director, ESPB	Date
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Plan-on-File Start Date	Plan-on-File Expiration Date	Plan-on-File Effective Date
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**Submit completed form to:** Education Standards and Practices Board  
2718 Gateway Ave, Suite 303  
Bismarck, ND 58503-0585  
(701) 328-9641 Office  
(701) 328-9647 Fax

**Please remember to sign form.**

In compliance with the Federal Privacy Act of 1974, the disclosure of the individual's social security number on this form is mandatory pursuant to North Dakota Century Code (NDCC) 43-50-02. The individual's social security number is used by the Education Standards and Practices Board (ESPB) as an identification number for file control purposes, background checks, and recordkeeping. ESPB does not advocate, permit, nor practice discrimination on the basis of sex, race, color, national origin, religion, age or disability as required by various state and federal laws.



**67.1-02-04-07.** Clinical practice option. Applicants who have entered the profession of teaching through alternative access licensure under section 67.1-02-04-01, elementary, middle, or secondary endorsement under chapter 67.1-02-03, or trade, industry, technical, and health occupations interim licensure under section 67.1-02-04-06 and are seeking to complete the requirements for regular licensure under section 67.1-02-02-02 may meet the student teaching requirement through a supervised clinical practice option meeting the following conditions:

1. The applicant requesting the clinical practice option must hold a valid regular elementary license, a valid alternative access license or a valid trade, industry, technical, and health occupations interim license and be employed under contract by an approved school during the clinical practice. The clinical practice option is not intended to be used by applicants who are not under contract and would not need release time from those contracts to complete a regular student teaching experience.
2. The clinical practice option must be approved by the education standards and practices board before it begins as part of the applicant's program of study toward regular licensure and must be conducted under the supervision of a state-approved college of teacher education. Criteria and evaluations for successful completion of the clinical experience must parallel and meet or exceed those the college of teacher education applies to student teaching experiences and the clinical practice must be at the appropriate grade levels for the licensure sought.
3. The school employing the applicant and the applicant must submit letters to the education standards and practices board requesting the clinical practice option and verifying their support of the agreement.
4. The clinical practice option must require a minimum of ten weeks of close supervision, which includes an equitable combination of daily meetings with or observations of the applicant at the beginning of the experience, by an onsite teacher meeting the qualifications for cooperating teachers under section 67.1-02-01-02 and by the school building principal or other supervisor responsible for evaluations of teachers under North Dakota Century Code sections 15.1-15-01 and 15.1-15-04 and must include onsite visits by college supervisors which meet or exceed the requirements for student teacher supervision under section 67.1-02-01-03.
5. The clinical practice option includes mentoring of the applicant for at least one school year by the onsite cooperating teacher and may also include mentoring by an offsite content area specialist. The mentoring occurs outside of the applicant's regular teaching assignment time and meets or exceeds the contact that would occur in a ten-week, full-time student teaching experience.
6. Upon completion of the clinical practice option, documentation of evaluations and transcripts verifying successful completion of the clinical practice will be provided through the college of teacher education to the education standards and practices board.
7. Applicants holding valid alternative access licensure under section 67.1-02-04-01 or trade, industry, technical, and health occupations interim licensure under section 67.1-02-04-06 who have successfully completed all of the other requirements for regular two-year initial licensure under section 67.1-02-02-02, except for ten weeks of supervised student teaching, may use the successful clinical practice meeting the conditions of this section to fulfill the student teaching requirement.

**History:** Effective August 1, 2002; amended effective July 1, 2004; April 1, 2006.

**General Authority:** NDCC 15.1-13-09, 15.1-13-10

**Law Implemented:** NDCC 15.1-13-10